

## **Veterinary Assistant 2021-2022**

We are looking for a dynamic, outgoing person, with great customer service skills that love animals and enjoy interacting with people. Our team needs an experienced veterinary assistant that pays attention to detail and accuracy. A successful employee in this position will be reliable and be able to work both alone and with a team. Employee must be self-motivated and able to deal with a routinely challenging emotional and physical work environment. Focus will be on assisting the doctor and technician with animal care. Position offered is full-time.

### **Duties**

- Assist Doctors with examinations
- Prepare vaccines or other medication for administration
- Restrain pet for examination or treatment
- Clean waiting area and exam room
- Clean treatment area
- Laundry
- Stock exam rooms
- Assist Technicians when needed

### **Qualifications**

- Be flexible in attitude and work habits
- At least one year in an Animal Clinic or Hospital
- A US Citizen, Green Card or Non-Expired Working Visa
- Fluent in English, Bilingual (Spanish) Preferred
- 18 years or older
- High School Diploma or GED Required
- Some College preferred but not necessary
- Some knowledge of Impromed Infinity program preferred but not necessary.
- Basic Computer knowledge and typing required
- Able to work a minimum of 30 hours
- Able to lift 50lbs
- Great at Multi-Tasking
- Stand for long hours
- Pass a background check

Full Time position available  
Hourly pay is based on experience  
Benefits offered

*No phone calls, please send resume to [CinthiaF@williamsburgvetny.com](mailto:CinthiaF@williamsburgvetny.com), fax to (347)227-7182 or drop it by our location.*